General Government Accounts

To budget for services provided on a city-wide basis and not directly associated with an operating department or office.

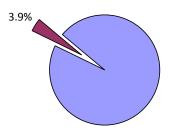
Mayor's 2010 Proposed Budget

General Government Accounts

Department Description:

General Government Accounts represent spending activities that exist across the City, but are not necessary assignable to a specific department. Functions include the pass through of the City share of employee benefits, city-wide tort liability costs, city elections, outside legal services, the civic organization partnership program, district councils and neighborhood crime prevention programs, support for financial forms and reports used by all city departments, costs associated with the City's participation in municipal organizations like the League of Minnesota Cities, legislative support services, the city-wide financial audit, maintenance and upkeep of City Hall, costs of the Charter Commission and Capital Improvement Budget committee and the general fund share of city-wide technology investment.

General Government Account's Portion of General Fund Spending



Department Facts

• Total General Fund Budget: \$7,589,095

• Total Special Fund Budget: \$0

• Total FTEs: 2.1

- Annually receive an "unqualified" opinion on the City financial audit.
- Support 17 citizen participation districts and 25 neighborhood crime prevention organizations.
- The City occupies 35% if the City Hall Courthouse facility.

Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe rate fully accounts for the cost of employee benefits.

Recent Accomplishments

- Managed worker's compensation costs within allocated budgets.
- Working with the City's labor union representatives, city staff have continued to manage the financial control of city employee benefit costs.
- Allocations for city-wide technology needs provided a financial foundation to begin planning for the City Operations Modernization & Enterprise Transformation (COMET) project.

Mayor's 2010 Proposed Budget

General Government Accounts

Fiscal Summary

Spending	2008 Actual	2009 Adopted	2010 Proposed	Change	% Change	2009 Adopted FTEs	2010 Proposed FTEs
General Fund	7,438,909	7,393,068	7,589,095	196,027	2.7%	2.1	2.1
Financing							
General Fund	9,952,965	7,353,650	6,944,869	(408,781)	-5.6%		

Budget Changes Summary

The General Government Accounts budget for 2010 continues to function at the current service level with the exception of several one-time adjustments. A large one-time contingency that was included in the 2009 budget in anticipation of local aid unallotments was replaced with a contingency that anticipates costs associated with layoffs and citywide position reductions, such as unemployment, costs related to longer tenured staff bumping into lower level positions and required adjustments to the city-wide fringe rate. Other one-time adjustments include the removal of one-time spending for outside legal services, a one-time grant payment to the Saint Paul Grower's Association as directed by State law and the removal of a one-time revenue transfer that was included in the 2009 budget.

		2010 Spending Change	2010 Financing Change	2010 FTE Change	Layoffs
Current Service Level Adjustments		86,481			
	Subtotal	86,481	-		-

One Time Adjustments

Several one-time adjustments were made to the 2010 budget including removing a contingency for anticipated unallotment, outside counsel retained for the City's investigation of a lawsuit related to the foreclosure crisis and the transfer of unused spending authority from the 2008 budget. Additions include a new contingency for expected costs related to position reductions (unemployment, bumping costs, fringe adjustments) and a one-time grant required by State law and funded in the City's allocation of Local Government Aid to the Saint Paul Grower's Association to recover costs related storm-damaged crops.

Gen	eral Fund Budget Changes Total		196,027	(408,781)	-	-
		Subtotal	109,546	(408,781)	-	-
	2008 spending savings carryover (revenue transfer from special fund)			(408,781)	<u> </u>	
	Saint Paul Grower's Association grant		25,000	-	-	-
	Outside counsel - mortgage foreclosure lawsuit		(75,000)	-	-	-
	Position reduction contingency		1,225,000	-	-	-
	Unallotment contingency		(1,065,454)	-	-	-

Spending Reports

General Government Accounts

Department/Office Director: MARGARET M KELLY

	2007	2008	2009	2010	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed	2009 Adopted
Spending By Unit					<u> </u>
001 GENERAL FUND	10,261,687	8,579,490	7,393,068	7,589,095	196,027
720 DEBT-CAPITAL IMPROVEMENT FUND		293,953			
Total Spending by Uni	10,261,687	8,873,443	7,393,068	7,589,095	196,027
Spending By Major Object					
SALARIES	169,833	118,971	179,025	158,401	-20,624
SERVICES	2,749,697	2,997,053	3,260,928	3,221,323	-39,605
MATERIALS AND SUPPLIES	24,657	20,867	24,404	24,442	38
EMPLOYER FRINGE BENEFITS	111,382	-1,025,049	78,465	127,462	48,997
MISC TRANSFER CONTINGENCY ETC	1,152,973	3,153,160	3,850,246	4,057,467	207,221
DEBT	6,053,144	2,188,018			
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS		279,843	0	0	
Total Spending by Object	10,261,687	7,732,862	7,393,068	7,589,095	196,027
Percent Change from Previous Year		-24.6%	-4.4%	2.7%	
Financing By Major Object GENERAL FUND SPECIAL FUND TAXES	10,261,687	8,579,490	7,393,068	7,589,095	196,027
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE		122,726			
FEES, SALES AND SERVICES	27,291	3,500			
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	13,738	4,141			
TRANSFERS					
FUND BALANCES					
Total Financing by Object	10,302,716	8,709,857	7,393,068	7,589,095	196,027
Percent Change from Previous Year		-15.5%	-15.1%	2.7%	

Mayor's Proposed Budget

Fund: 001 GENERAL FUND

Department: 17 GENERAL GOVERNMENT ACCOUNTS

Division: 1701 CITY COUNCIL GENERAL GOV'T

Fund Manager: LORI J LEE

Division Manager: GERTRUDE S MOLONEY

Division Mission:

TO PROVIDE FOR THE NON-PROFIT CONTRACT PERFORMANCE PROGRAM AND ALLOW FOR REVIEW AND REVISION OF THE CITY CHARTER.

		5	Spending Am	ount			Pers	onnel F	TE/Amoun	t (salar	y+Allow	ance+Negotia	ted Incr	ease)
	2007 2nd Prior	2008 Last Year	2009 Adopted	_	2010 s Proposed		2007 Author	2008 ized	2009 Adopt	ed		2010 s Proposed		ge from 009
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Pe	ercent	FTI		FTE/Am	ount	FTI	E/Amount	FTE/	Amount
by Type of Expenditure														
SALARIES	3,582	4,319	5,505	5,156	-349	-6.3%								
SERVICES	446	360	3,904	1,218	-2,686	-68.8%								
MATERIALS AND SUPPLIES	71	J 97	224	262	38	17.0%								
EMPLOYER FRINGE BENEFITS	270	326	367	364	-3	-0.8%								
MISC TRANSFER CONTINGENCY ETC DEBT	192,797	268,231	0	187,467	187,467									
STREET SEWER BRIDGE ETC IMPROVEMENT EQUIPMENT LAND AND BUILDINGS														
Division Total	197,166	273,332	10,000	194,467		1844.7%								
by Activity														
09100 CIVIC ORGANIZATION CONTRIBUTION	192,797	7 268,231	0	187,467	187,467									
09145 CHARTER COMMISSION	4,369	5,102	10,000	7,000	-3,000	-30.0%	0.1	0.1	0.1	5,505	0.1	5,156		-349
Division Total	197,166	273,332	10,000	194,467	184,467	1844.7%	0.1	0.1	0.1	5,505	0.1	5,156	0.0	-349
Percent Change from Previous Year		38.6%	-96.3%					0.0%	0.0%				0.0%	-6.3%

Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Department: 17 GENERAL GOVERNMENT ACCOUNTS
Division: 1705 EXECUTIVE ADM GENERAL GOV

Division Manager: LORI J LEE

Fund Manager: LORI J LEE

Division Mission:

PROVIDE THE FUNDING FOR THE GENERAL GOVERNMENT ACTIVITY BUDGETS LISTED BELOW.

		9	Spending Am	ount			Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2007 2nd Prior	2008 Last Year	2009 Adopted		2010 Proposed		2007 Author	2008 rized	2009 Adopte	ed		010 Proposed		nge from 2009
	Exp. & Enc.	Exp. & Enc.	_	Amount	Change/Pe	ercent	FT	E	FTE/Amo	unt	FTE/	Amount	FTE/	'Amount
by Type of Expenditure														
SALARIES	166,251	114,653	173,520	153,245	-20,275	-11.7%								
SERVICES	2,079,052	2,396,736	2,455,304	2,522,850	67,546	2.8%								
MATERIALS AND SUPPLIES	24,586	20,770	24,180	24,180										
EMPLOYER FRINGE BENEFITS	53,708	23,927	55,538	51,060	-4,478	-8.1%								
MISC TRANSFER CONTINGENCY ETC	909,643	2,607,283	3,560,246	3,597,500	37,254	1.0%								
DEBT	6,053,144	2,188,018			•									
STREET SEWER BRIDGE ETC IMPROVEMENT	, ,													
EQUIPMENT LAND AND BUILDINGS			0	0										
Division Total	9,286,384	7,351,387	6,268,788	6,348,835	80,047	1.3%								
by Activity														
09013 PERA, FICA & HRA PENSION	C	-15,934	0	0										
09030 SECURITIES LENDING	6,128,779	-												
09040 INNOVATIONS AND TECHNOLOGY	2,120,110	246,030	246,030	246,030										
09050 PUBLIC IMPROVEMENT AID	60,000	,	60,000	60,000										
09051 EXEMPT & FORFEITED PROPERTY	114,321	•	1,291,544	1,331,719	40,175	3.1%								
09055 ENVIRONMENTAL CLEAN UP	14,129		65,000	65,000	-,									
09060 GENERAL CONTINGENT RESERVE	,	408,781	1,014,454	•	-1.014.454	-100.0%								
09061 SPECIFIED CONTINGENT RESERVE		,	238,467	1,225,000	986,533	413.7%								
09063 CIB COMMITTEE AND STAR BOARD EXPENSES	8,612	8,650	18,034	18,034	,									
09080 FINANCIAL FORMS: PRINTING	44,377	45,662	56,927	56,927										
09110 CITIZEN PARTICIPATION	613,051	722,961	674,516	699,516	25,000	3.7%								
09111 NGHBD CRIME PREVENTION PROGRAM	122,350	151,195	136,751	136,751										
09126 MUNICIPAL MEMBERSHIPS	121,684	95,969	117,500	128,700	11,200	9.5%								
09127 INTERGOVERNMENTAL RELATIONS	316,401	297,972	333,063	299,723	-33,340	-10.0%	2.0	2.0	2.0 1	73,520	2.0	153,245		-20,275
09130 STATE AUDITORS FEES	213,599	195,726	226,854	226,854										
09170 CH/CH BUILDING MTC (CITY SHARE)	1,347,487	1,425,201	1,598,142	1,663,075	64,933	4.1%								
09948 EMPLOYEE PARKING: OFFICIAL BUSINESS	181,594	175,813	191,506	191,506										
Division Total	9,286,384	7,351,387	6,268,788	6,348,835	80,047	1.3%	2.0	2.0	2.0 1	73,520	2.0	153,245	0.0	-20,275
Percent Change from Previous Year		-20.8%	-14.7%					0.0%	0.0%				0.0%	-11.7%

Mayor's Proposed Budget

Fund: 001 GENERAL FUND

Department: 17 GENERAL GOVERNMENT ACCOUNTS

Division: 1710 HUMAN RESOURCES GENERAL GOV'T

Fund Manager: LORI J LEE

Division Manager: ANGELA S NALEZNY

Division Mission:

TO PROVIDE FUNDING FOR THE TORT CLAIM RESERVE AND THE PREMIUM FOR A SURETY BOND ON CITY EMPLOYEES.

			Spending Am	ount			Personnel F	TE/Amount (sala	ry+Allowance+Negotia	ted Increase)
	2007 2nd Prior	2008 Last Year	2009 Adopted	_	2010 S Proposed		2007 2008 Authorized	2009 Adopted	2010 Mayor's Proposed	Change from 2009
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Pe	ercent	FTE	FTE/Amount	FTE/Amount	FTE/Amount
by Type of Expenditure										
SALARIES										
SERVICES		9,086	11,760	11,760						
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS	57,404	-1,049,303	22,560	76,038	53,478	237.0%				
MISC TRANSFER CONTINGENCY ETC	1,974		2,500	2,500						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	59,378	-1,040,217	36,820	90,298	53,478	145.2%				
by Activity										
09001 EMPLOYEE INSURANCE - CITY SHARE	C	-1,124,647	0	0						
09005 ARBITRATION LIABILITY		24,922								
09025 WORKER'S COMPENSATION (SMALL OFFICES)	57,404	50,422	22,560	76,038	53,478	237.0%				
09081 TORT CLAIMS	1,974		2,500	2,500						
09085 SURETY BOND PREMIUMS		9,086	11,760	11,760						
Division Total	59,378	-1,040,217	36,820	90,298	53,478	145.2%				0.0
Percent Change from Previous Year	·	-1851.9%	-103.5%							

Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Department: 17 GENERAL GOVERNMENT ACCOUNTS

Division: 1715 CITY ATTORNEY GENERAL GOV'T

Fund Manager: LORI J LEE

Division Manager: JOHN J CHOI

Division Mission:

TO PROVIDE EFFECTIVE REPRESENTATION OF THE CITY ON LITIGATED MATTERS, IDENTIFICATION OF MOST SIGNIFICANT CASES, PRIORITIZATION OF RESOURCES TO ASSURE THAT LITIGATION IS HANDLED EFFECTIVELY AND EFFICIENTLY, AND TO PROVIDE FUNDING TO RETAIN OUTSIDE COUNSEL AS NECESSARY AND AS APPROVED BY THE MAYOR AND COUNCIL.

			Spending Am	ount			Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2007 2nd Prior	2008 Last Year	2009 Adopted		2010 S Proposed		2007 2008 Authorized	2009 Adopted	2010 Mayor's Proposed	Change from 2009		
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Pe	ercent	FTE	FTE/Amount	FTE/Amount	FTE/Amount		
by Type of Expenditure												
SALARIES												
SERVICES	91,245	15,793	180,260	100,000	-80,260	-44.5%						
MATERIALS AND SUPPLIES												
EMPLOYER FRINGE BENEFITS												
MISC TRANSFER CONTINGENCY ETC	48,560	263,536	287,500	270,000	-17,500	-6.1%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	139,805	279,329	467,760	370,000	-97,760	-20.9%						
by Activity												
09070 TORT LIABILITY	48,560	263,536	287,500	270,000	-17,500	-6.1%						
09073 CITY ATTORNEY-OUTSIDE COUNSEL	91,245	15,793	180,260	100,000	-80,260	-44.5%						
Division Total	139,805	279,329	467,760	370,000	-97,760	-20.9%				0.0		
Percent Change from Previous Year		99.8%	67.5%									

Mayor's Proposed Budget

Fund: 001 GENERAL FUND

Department: 17 GENERAL GOVERNMENT ACCOUNTS

Division: 1725 CITIZEN SERVICES GENERAL GOV'T

Fund Manager: LORI J LEE

Division Manager: SHARI A MOORE

Division Mission:

TO PROVIDE FUNDING FOR THE CITY'S SHARE OF THE COST OF ELECTIONS IN ST. PAUL.

			(Spending Am	ount			Personnel F	TE/Amount (sala	ry+Allowance+Negotia	ated Increase)
		2007 2nd Prior	2008 Last Year	2009 Adopted		2010 S Proposed		2007 2008 Authorized	2009 Adopted	2010 Mayor's Proposed	Change from 2009
		Exp. & Enc.	Exp. & Enc.	_	Amount	Change/Pe	ercent	FTE	FTE/Amount	FTE/Amount	FTE/Amount
by Type of Expenditure											
SALARIES											
SERVICES		578,955	575,078	609,700	585,495	-24,205	-4.0%				
MATERIALS AND SUPPLIES				0	0						
EMPLOYER FRINGE BENEFITS											
MISC TRANSFER CONTINGENCY	ETC			0	0						
DEBT											
STREET SEWER BRIDGE ETC IMP	_										
EQUIPMENT LAND AND BUILDING	3S										
	Division Total	578,955	5 575,078	609,700	585,495	-24,205	-4.0%				
by Activity											
09263 ELECTIONS		578,955	5 575,078	609,700	585,495	-24,205	-4.0%				
	Division Total	578,955	5 575,078	609,700	585,495	-24,205	-4.0%				0.0
Percent Change from	Previous Year		-0.7%	6.0%							



Financing Reports

Financing by Major Object Code

Department: 17 GENERAL GOVERNMENT ACCOUNTS

GENERAL FUND

			2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009 Adopted
3404	WORKERS COMP BENEFITS						
3424	POLICE PENSION AMORTIZATION AID		4,121,011	3,767,018	3,767,018	3,767,018	
3425	FIRE PENSION AMORTIZATION AID		2,141,886	2,051,436	1,888,201	1,888,201	
3441	PERA PENSION AID		517,512	517,512	517,512	517,512	
3444	POLICE-FIRE DISABILITY BENEFITS		334,625	375,172	375,000	375,000	
INT	ERGOVERNMENTAL REVENUE		7,115,034	6,711,138	6,547,731	6,547,731	0
4099	FEES - N.O.C.		78,380	79,226	85,000	85,000	
FE	ES, SALES AND SERVICES	_	78,380	79,226	85,000	85,000	0
6602	INTEREST ON INVESTMENTS				43,500	43,500	
6609	INTEREST REV-SECURITY LENDING		6,242,385	2,390,506			
6908	DAMAGE CLAIM RECOVERY FROM OTHERS		2,970	475,000			
6917	REFUNDS - OVERPAYMENTS		394				
6922	REPAYMENT OF ADVANCE OR LOAN						
6999	OTHER MISCELLANEOUS REVENUE N.O.C.		60,142	38,816	500	500	
MIS	CELLANEOUS REVENUE		6,305,891	2,904,322	44,000	44,000	0
7302	TRANSFER FROM ENTERPRISE FUND		20,496	20,496			
7303	TRANSFER FROM INTERNAL SERVICE FUND		75,495	75,495			
7305	TRANSFER FROM SPECIAL REVENUE FUND		235,899	143,802	658,433	249,652	-408,781
7306	TRANSFER FROM CAP PROJ FUND-OTHER						
7399	TRANSFER FROM SPECIAL FUND		18,486	18,486	18,486	18,486	
TRA	ANSFERS		350,376	258,279	676,919	268,138	-408,781
9830	USE OF FUND BALANCE	_					
FUI	ND BALANCES	_	0	0	0	0	0
		Fund Total	13,849,681	9,952,965	7,353,650	6,944,869	-408,781

City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND** Fund Manager: LORI J LEE

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity		2007 2nd Prior Exp. & Enc.	2008 Last Year Exp. & Enc.	2009 Adopted	2010 Mayor's Proposed	Change from 2009
17 GENE	RAL GOVERNMENT ACCOUNTS						
09100	CIVIC ORGANIZATION CONTRIBUTION		90,000				0
09010	ST PAUL POLICE RELIEF ASSN		4,121,011	3,767,018	3,767,018	3,767,018	0
09011	ST PAUL FIRE DEPT RELEIF ASSN		2,141,886	2,051,436	1,888,201	1,888,201	0
09013	PERA, FICA & HRA PENSION		517,512	517,512	517,512	517,512	0
09030	SECURITIES LENDING		6,242,385	2,390,506	43,500	43,500	0
09051	EXEMPT & FORFEITED PROPERTY		50,142	28,816			0
09060	GENERAL CONTINGENT RESERVE				408,781		-408,781
09110	CITIZEN PARTICIPATION		18,486	18,486	18,486	18,486	0
09127	INTERGOVERNMENTAL RELATIONS		178,746	178,746	178,746	178,746	0
09948	EMPLOYEE PARKING: OFFICIAL BUSINESS		151,524	150,273	155,906	155,906	0
09002	RETIREE INSURANCE - CITY SHARE		335,019	375,172	375,000	375,000	0
09025	WORKER'S COMPENSATION (SMALL OFFICES)		2,970				0
09070	TORT LIABILITY			475,000	500	500	0
		Department Total	13,849,681	9,952,965	7,353,650	6,944,869	-408,781
<u>Financir</u>	ng by Major Object						
TAXES							0
LICENSE	ES AND PERMITS						0
INTERG	OVERNMENTAL REVENUE		7,115,034	6,711,138	6,547,731	6,547,731	0
FEES, S.	ALES AND SERVICES		78,380	79,226	85,000	85,000	0
ENTERP	PRISE AND UTILITY REVENUES						0
	LANEOUS REVENUE		6,305,891	2,904,322	44,000	44,000	0
TRANSF	_		350,376	258,279	676,919	268,138	-408,781
FUND B	ALANCES	_					0
	Total Fir	nancing by Object	13,849,681	9,952,965	7,353,650	6,944,869	-408,781



Personnel Reports

City of Saint Paul Personnel Summary by Fund, Department, Division and Activity

Page 1

GENERAL FUND

Department Division Activity		2007 Adopted FTE	2008 Adopted FTE	2009 Adopted FTE	2010 Mayor's Proposed FTE	Change from 2009 Adopted
17 GENERAL GOVERNMENT ACCOUNTS 1701 CITY COUNCIL GENERAL GOV'T						
09145 CHARTER COMMISSION		0.1	0.1	0.1	0.1	0.0
	Division Total	0.1	0.1	0.1	0.1	0.0
1705 EXECUTIVE ADM GENERAL GOV						
09127 INTERGOVERNMENTAL RELATIONS	3	2.0	2.0	2.0	2.0	0.0
	Division Total	2.0	2.0	2.0	2.0	0.0
	Department Total	2.1	2.1	2.1	2.1	0.0